Exporting an SPSS Dataset into MS Excel format

These instructions will show how to export a dataset from SPSS 23 into MS Excel format. SPSS may also export to other data formats, including, Comma Separated Value Files (\*.csv), Tab Delimited Files (\*.txt) and others.

1. Choose **Save As**….from the SPSS **File menu.**



1. In the **Save as type**: dropdown menu, select **Excel 2007 through 2010 (\*.xlsx)**.



1. If in your Excel file you would rather see value labels instead of the original values (example: ‘Very Satisfied’ instead of ‘4’), be sure to click **Save value labels where defined instead of data values**.



4. Then, enter the desired **File name**, and select **Save**.